

INFO DOCUMENT R – ASSOCIATION COMMITTEES

1 - ASSOCIATION COMMITTEES

1 - LANDSCAPE COMMITTEE

The Association's Landscape Committee is responsible for working with our Landscape Maintenance Company and the Property Management Company to ensure the CA and LCA are maintained to expected standards.



1. The committee oversees/initiates several activities:
 - a. Oversight and management of the landscape contracts
 - b. Maintain complex appearance at expected standards.
 - c. Review satellite installation requests
 - d. Tree/shrub replacements
 - e. Landscape requests/complaints received through the Property Management Company
 - f. Suggest property improvement ideas to the Board.
 - g. Monitor tree pruning.
 - h. Walk the property to evaluate current landscape conditions.
 - i. Other duties as needed related to non-building items.
2. Works closely with the Board.
3. Reports landscape status at each Board meeting, along with recommendations for Board consideration.
4. There is always a need for committee members to generate ideas and manage the property. Please contact the Property Management Company to become a committee member.

2 - SOCIAL COMMITTEE (CURRENTLY SUSPENDED DUE TO LACK OF INTEREST – JANUARY 2025)

1. This committee develops ideas and plans for Association social events throughout the year. Typically, events are scheduled at least four (4) times per year (each quarter, if possible). When planning events, the committee considers our diverse group of Residents to be as inclusive as possible. It would be ideal to have multiple cultures represented on this committee. The objective of these events is to have fun and socialize. The events are more fun as more people attend. The Board strongly recommends attendance at these events to build a sense of community at The Lakes at Polaris. The committee works hard to plan events and we (the community) do not want their work to be underappreciated.
2. There is always a need for committee members to generate ideas and manage the events. Please contact the Property Management Company to become a committee member.
3. NO association fees are ever used for any Association Social events



4. The events look for opportunities to meet, relax, and enjoy some food you did not have to prepare.
5. All social events are open ONLY to Lakes at Polaris Residents and their children due to insurance regulations. Non-residents are permitted to attend any of the events, provided they sign a liability waiver and pay \$5.00 per person to attend (adults or children of any age).
6. For events after October 1, 2020, the Social Committee may provide some of these items for each Association Social Event:
 - a. Plates (plastic)
 - b. Utensils (plastic)
 - c. Glasses (paper or plastic)
 - d. Napkins
 - e. Water (8 oz bottles)
 - f. Soda (8 oz cans/bottles of Coke, Pepsi, Sprite, Ginger Ale)
 - g. Coffee
 - h. Iced Tea
 - i. Chips (varieties vary)
7. Attendees to these events typically would provide:
 - a. Alcoholic beverages, if desired (the Association is prohibited from providing)
 - b. Special drinks, if desired (juice, energy drinks, etc.)
 - c. Themselves to the event (look for announcements via your garage, email, mail, bulletin board, website, etc.)
 - d. Attendees **MUST RSVP** for events with the number of adults, children and guests who will attend. Be prepared to have your guests sign a waiver form and pay the \$5.00 fee. You or your guests will not be allowed into the event without your RSVP confirmation and payment if required. This is to avoid wasting association money on more items than needed, or not having enough food and drinks available.
 - e. No animals are allowed in the Clubhouse or Pool area, except licensed service animals.
 - f. If you are participating in providing an item for an event, please notify the Social Committee Chairperson.

3 - CLUBHOUSE COMMITTEE

The Pool/Clubhouse Committee monitors all swimming pool related items and the Clubhouse. They ensure our pool and clubhouse meet health standards throughout the year. They work with the Pool Maintenance Company when needed to help refine services. They also work with the clubhouse cleaning company.





1. There is always a need for more members to generate ideas and manage the events. Please contact the Property Management Company to become a Clubhouse Committee member.
2. The Clubhouse Committee oversees many activities:
 - a. Pool maintenance
 - b. Pool service contract
 - c. Work with Columbus City Health officials for the pool's annual certification and random checks throughout the pool's open period
 - d. Pool opening and closing (with Pool Service Company)
 - e. Cleaning the pool patio area, and deck (sweeping, blowing the leaves, etc.)
 - f. Ensuring all umbrellas are closed in the evening.
 - g. Restoring all furniture to its original position. Residents using the pool area need to return all items to their original locations before leaving the pool, as well as, closing the umbrellas.
 - h. Watering Clubhouse plants
 - i. Putting out the trash container(s) on pickup day and returning to pool patio in the evening
 - j. Checking on exercise equipment for safety problems or repairs
 - k. Replenishing the used supplies, as needed, in the bathrooms and exercise room from the available stock (normally handled by the cleaning company but may need refills in between visits.)
 - l. Working with contractor to install holiday Clubhouse lighting during the winter holiday.